

**8. Attempt ANY ONE of the following in 100-120 words. (5 marks)**

**(A)** You are Tabassum/Tarun, a resident of Satya Nagar Colony, Bhubaneswar, Orissa. You have noticed that some residents of your colony are repeatedly flouting quarantine rules laid out during the outbreak of the COVID-19 pandemic.

Write a letter to the SHO of the local Police Station, drawing attention towards the same. Explain how such acts impact the health of the community and request immediate intervention and strict action.

**OR**

**(B)** You are Vaijanthi/Vijay from Prakasham Nagar, Secunderabad, Andhra Pradesh. Write a letter to Book Haven Store, requesting home delivery of the books, stationery and art materials you had ordered telephonically. Share the reason for being unable to pick up the goods in person. Confirm your address details and a convenient time slot.